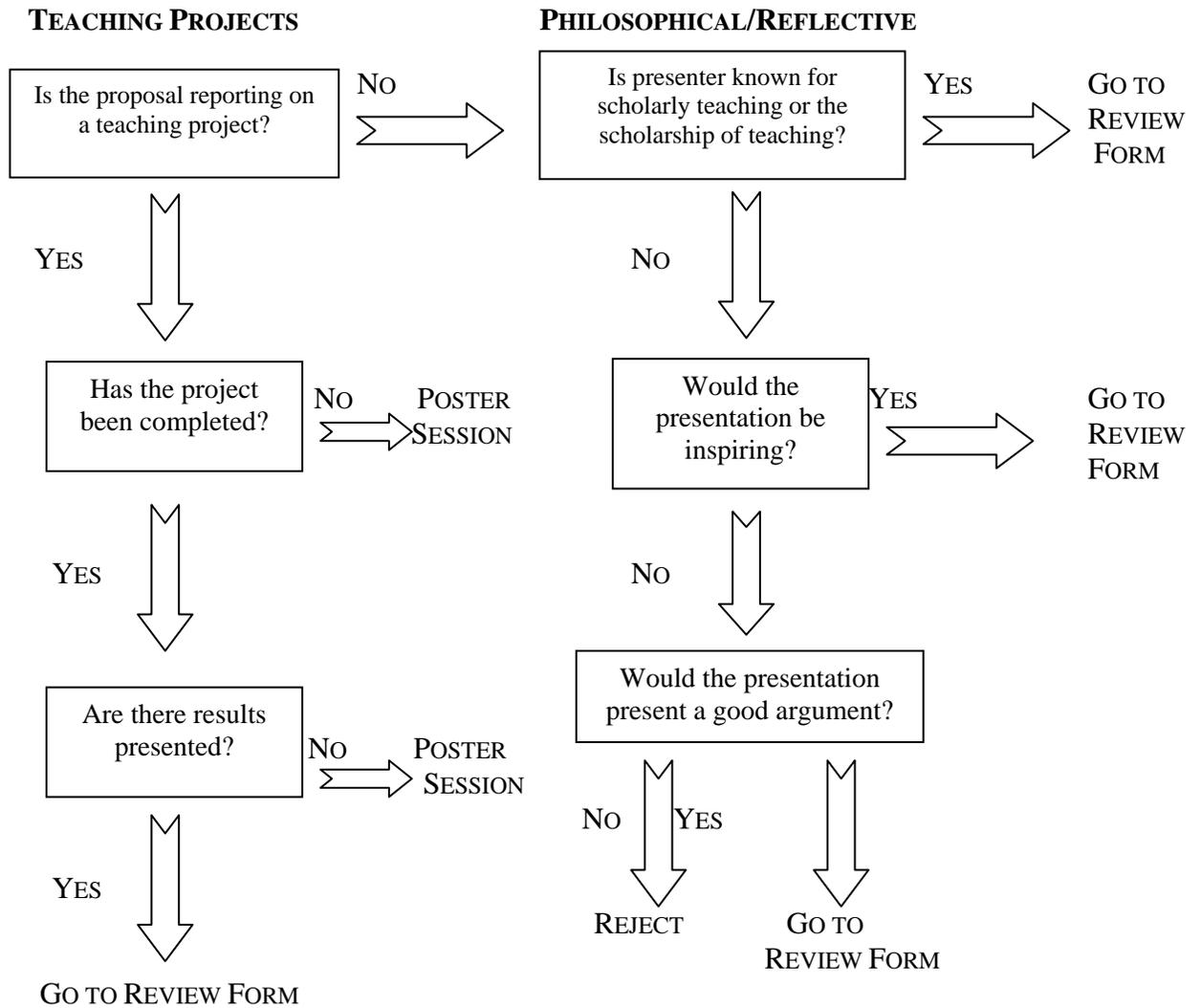


# Appendix A

## Proposal Review Decision Tree



Source: Richlin, L. (2001). Scholarly teaching and the scholarship of teaching. In *The Scholarship of Teaching*. New Directions for Teaching and Learning Series, No. 86. San Francisco: Jossey-Bass.

## **Appendix B**

Miami University

### **Guidelines for the Design and Description of Your Teaching Project**

#### *1. The problem or question*

What is the problem (or opportunity) you wish to address with your project?

Describe what you see in your students' behavior that you wish to change, for example, aspects of content (e.g., test scores), process (e.g., ability to work in a group), or climate (e.g., morale). Be as specific as possible in what you have seen.

List the learning objectives that students will be able to achieve better after you implement your project. Put them in active statements, such as, "After completing this course, you will be able to define (analyze, identify, etc.)."

#### *2. Context*

What have others done to address this problem? Early in the Program you may not have much of an answer here; in fact, investigating the literature may be part of your project. What topics will you investigate on databases such as ERIC?

#### *3. Proposed Solution*

Indicate how you plan to solve the problem or answer the question. Describe what you will do to change/improve the behavior you described in 1.

Are you doing anything differently than others have attempted? Why or why not? Why do you propose that your approach will succeed better than prior attempts or will work better with your students or course?

#### *4. Evaluation*

How will you determine the success and effectiveness of your solution and the impact of your project? Do you plan to determine pre and post results? How will you know that the behavior of your students has changed/improved? Note: You may not be able to obtain your results by the end of your Program year. However, you should have a plan in place to evaluate your project and report on the results. Remember, "You cannot save by analysis what you bungled by design" (Light, Singer, & Willett, 1990).

#### *5. Timeline*

Indicate the dates of project initiation and completion for each step of your design, implementation, and evaluation.