

## Faculty Center for Teaching and Learning

August 2008

### Welcome!

The Faculty Center for Teaching and Learning would like to welcome you to the 2008–2009 academic year. The Faculty Center was created to provide resources and services to assist your professional endeavors. The goals of the Faculty Center are to support 1) Excellence in teaching and learning; 2) Successful research and creative endeavors; 3) Professional fulfillment; and 4) Local and global community building. Just some of the services that we provide are outlined below. A wealth of information on teaching and learning at UCF can be found on our website at <<http://www.ftcl.ucf.edu>>.

UCF is a large organization and it can seem hard to find answers to your questions. Please think of the Faculty Center as your first stop. If

we do not immediately know the answer to your question, we will refer you to the appropriate person or place. The faculty and staff support team comes from backgrounds in science, humanities, languages, mathematics and education and has many years of experience in the UCF environment. We understand the roles and responsibilities of faculty and can assist with all aspects of your professional development. We look forward to working with you and meeting you at the many Faculty Center and campus events throughout the year.

To contact the Faculty Center, visit us in the Classroom Building 1 (room 207), e-mail to [ftcl@mail.ucf.edu](mailto:ftcl@mail.ucf.edu) or phone us at 407-823-3544.

### Some of Our Services at the Faculty Center

#### The Faculty Center

- offers workshops on a range of topics such as curriculum development, teaching strategies, collaboration, assessment, and problem-based learning;
- documents faculty scholarship and pedagogy for dissemination in publications or at conferences;
- publishes the *Faculty Focus*, a journal which highlights faculty experts on campus and is a forum for sharing ideas on teaching and learning;
- provides a place to share with other faculty in a quiet and confidential environment;
- provides peer observations that are confidential and informative;
- videotapes faculty while teaching in the classroom (on request);
- conducts an orientation for new faculty each fall;
- offers weekend retreats for adjunct faculty;
- trains graduate teaching assistants in teaching-related issues;
- mentors faculty in teaching;
- hosts summer and winter conferences to encourage faculty learning about new ideas in teaching; and
- assists faculty in developing multimedia portfolios on teaching, learning, and research.



Here's what's happening this month at the Faculty Center.  
Make plans to join us!

### August 2008

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8 <b>Turnitin.com Workshop</b> CL1-207 1:30-3:00	9
10	11	12	13 <b>Turnitin.com Workshop</b> CL1-207 10:00-11:30  <b>Turnitin.com Workshop</b> CL1-207 1:30-3:00	14	15 <b>Saving Time by Using Rubrics</b> CL1-207 9:00-10:00	16
17	18 <b>New Faculty Orientation</b>	19 <b>New Faculty Orientation</b>	20 <b>New Faculty Orientation</b>	21 <b>Saving Time by Using Rubrics</b> CL1-207 1:00-2:00	22 <b>Tools You Need to Start the Semester</b> CL1-207 12:00 - 1:00	23
24	25 <b>Tools You Need to Start the Semester</b> CL1-207 9:00 - 10:00  <b>Tools You Need to Start the Semester</b> CL1-207 11:00 - 12:00  <b>Technology at UCF</b> CL1-207 2:00 - 3:00	26 <b>Turnitin.com Workshop</b> CL1-207 1:30 - 3:00  <b>Tools You Need to Start the Semester</b> CL1-207 12:00 - 1:00	27 <b>Teaching as a Non- Native Speaker</b> CL1-207 12:00 - 1:00	28 <b>Turnitin.com Workshop</b> CL1-207 10:00-11:30	29	30
31						

For more information please go to [www.fctl.ucf.edu/calendar](http://www.fctl.ucf.edu/calendar)

## *Adjunct Faculty Retreats*

This fall, we are offering two Adjunct Faculty Retreats: Saturday August 16 and Saturday August 23. Both events run from 9:00-4:00 and are held at the Faculty Center (CL1-207). We cover both nuts-and-bolts (rosters, legal matters, syllabi) and more general pedagogy (how to hold effective and interesting lectures, increase student engagement, and build courses that are balanced and aligned between goals, objectives, assignments, and teaching practice).

The retreat is a single-day event that lasts seven hours, with the 12:00-1:00 hour a free time for lunch on your own.

### List of Topics Discussed

- Introduction to Campus Resources
- Teaching Portfolios / Teaching Philosophy
- Course Design, Goals & Objectives, Syllabi, Lesson Plans
- Cheating, Plagiarism, and Disruptive Conduct
- The Diverse Classroom Environment: Learning Styles
- Instructional Methodologies, Assessment Techniques, PowerPoint, myUCF Grades
- Group work, Problem-Based Learning, Collaboration

## *Faculty Success*

These offices on campus are there to assist faculty members:

### **Academic Advising**

<http://pegasus.cc.ucf.edu/~aac>

### **Bookstore**

<http://www.bookstore.ucf.edu>

### **Classroom Response Systems**

<http://www.fctl.ucf.edu/TeachingAndLearningResources/Technology/CRS>

### **Classroom Security**

[http://vpaa.ucf.edu/classroom\\_security.ppt](http://vpaa.ucf.edu/classroom_security.ppt)

### **Counseling Center**

<http://www.counseling.sdes.ucf.edu>

### **Course Development and Web Services**

<http://cdws.ucf.edu>

### **Diversity Initiatives**

[http://diversity.ucf.edu/new\\_site](http://diversity.ucf.edu/new_site)

### **Experiential Learning**

<http://www.explearning.ucf.edu>

### **Faculty Center for Teaching and Learning**

<http://www.fctl.ucf.edu>

### **Faculty Relations**

<http://www.facultyrelations.ucf.edu>

### **Honors College**

<http://www.honors.ucf.edu>

### **International/Interdisciplinary Studies**

<http://www.international.ucf.edu>

### **LEAD Scholars**

<http://www.lead.sdes.ucf.edu>

### **Liberal/Interdisciplinary Studies**

<http://www.is.ucf.edu>

### **Library**

<http://library.ucf.edu>

### **Multicultural Academic and Support Services**

<http://www.mass.sdes.ucf.edu>

### **myUCF Grades**

<https://myucfgrades.ucf.edu/help>

### **OEAS**

<http://www.oeas.ucf.edu>

### **Office of Instructional Resources**

<http://www.oir.ucf.edu>

### **Orientation Services**

<http://www.orientation.sdes.ucf.edu>

### **Student Academic Resource Center**

<http://www.sarc.sdes.ucf.edu>

### **Student Development and Enrollment Services**

<http://www.sdes.ucf.edu>

### **Student Disabilities**

<http://www.sds.sdes.ucf.edu>

### **Test Scoring Services**

<http://www.cst.ucf.edu/testscoring.html>

### **UCF Police**

<http://police.ucf.edu>

### **Undergraduate Studies**

<http://www.undergraduatestudies.ucf.edu>

### **Wellness Center**

<http://wellness.ucf.edu>

### **Writing Center**

<http://www.uwc.ucf.edu>

## August Workshops

These workshops are held in Classroom Building 1. No advance reservation is required.

### Channeling and Assessing Chaos

Come experience and design unique techniques to allow students to collaborate and think actively using Chaos Theory as a launching pad.

August 19, 11:15-12, CL1-218

### Cheating, Plagiarism and Disruptive Conduct

Handouts with suggested syllabus wording and information on academic honesty and the UCF Creed will be provided.

August 19, 11:15-12, CL1-220

### Designing Effective Writing Assignments

In this session, we will discuss the basics of designing effective writing assignments in various types of classes.

August 20, 11:15-12, CL1-218

### Developing an Effective Syllabus

Learn some best practices as well as UCF's requirements for syllabus design.

August 19, 2:30-3:15, CL1-307

### Enhancing Your Course Through Internationalization

A discussion of UCF resources, initiatives, and strategies intended to facilitate adding an international dimension to your courses.

August 19, 3:30-4:15, CL1-218

### From Formative to Summative Assessments and Back Again

An overview of effective classroom and program assessment strategies.

August 19, 3:30-4:15, CL1-307

### Look Who's Coming to Your Class

This interactive presentation will acquaint you with your new UCF students.

August 19, 1:30-2:15, CL1-220

### Multimedia Services for Faculty

Overview of services of the different offices within OIR; i.e., training for multimedia classrooms, multimedia production services, and ITV classroom support and training.

August 20, 11:15-12, CL1-202

### myUCF Grades and Online Grade Submission

Learn how to submit grades electronically at the end of the semester, and also be introduced to myUCF Grades.

August 19, 10:15-11:10, CL1-120

August 20, 10:15-11:10, CL1-120

### Online Course Tools

This session will provide an overview of online teaching at UCF, including [Webcourses@UCF](mailto:Webcourses@UCF).

August 19, 1:30-2:15, CL1-205

### Opportunities for Engaging Our Undergraduate Students

New trends for the Office of Undergraduate Studies and ideas on how to better engage our student body.

August 19, 2:30-3:15, CL1-220

### Overview of Academic Computing Support

This session will highlight the computing resources available to students on the main UCF campus.

August 19, 3:30-4:15, CL1-219

### Saving Time by Using Rubrics

Bring an assignment and leave with a rubric you will create to both set expectations and enable you to grade student work more efficiently.

August 15, 9:00-10:00, CL1-207

August 21, 1:00-2:00, CL1-207

### Teaching as a Non-Native Speaker

We will discuss strategies to ease the transition to working in a non-native language.

August 27, 12:00-1:00, CL1-207

### Teaching Creatively: Ideas in Action

This workshop will help you adapt effective teaching strategies to suit your teaching style.

August 19, 11:15-12, CL1-307

### Teaching Outside the Box

Let's explore your classes, get new ideas, and create new activities to bring a breath of fresh air to your classroom delivery in order to enhance learning.

August 20, 11:15-12, CL1-205

### Technology at UCF

Learn about WebCT, student clickers, rosters, eCommunity, RSS, blogs, wikis, myUCF Grades, podcasting, and more.

August 19, 1:30-2:15, CL1-219

August 25, 2:00-3:00, CL1-207

### Tools You Need to Start the Semester

Find out about rosters, grade books, syllabi, photos of your students, course websites, and using any software or campus resources that make your life easier as a UCF instructor.

August 22, 12:00-1:00, CL1-207

August 25, 9:00-10:00, CL1-207

August 25, 11:00-12:00, CL1-207

August 26, 12:00-1:00, CL1-207

### Turnitin.com Workshop

Come sign up for a Turnitin account and learn how and when to use it.

August 8, 1:30-3:00, CL1-207

August 13, 10:00-11:30, CL1-207

August 13, 1:30-3:00, CL1-207

August 26, 1:30-3:00, CL1-207

August 28, 10:00-11:30, CL1-207