<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 2</td>
<td>10:00-11:30</td>
<td>Bldg. 150, Rm. 115</td>
<td>Storytelling and Student Learning: Integrating Flipped Classroom and Blended Learning</td>
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<td>2</td>
<td>2:00-3:00</td>
<td>Bldg. 150, Rm. 115</td>
<td>Service-Learning and Assessment of Student Learning (SoTL)</td>
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<td>2</td>
<td>3:00-4:30</td>
<td>Bldg. 150, Rm. 115</td>
<td>Open Forum</td>
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<td>3</td>
<td>9:00-10:00</td>
<td>Bldg. 150, Rm. 115</td>
<td>IRB: When is IRB Review Required?</td>
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<tr>
<td>3</td>
<td>1:30-3:00</td>
<td>Rosen Campus</td>
<td>Classroom Assessment Tool</td>
</tr>
<tr>
<td>4</td>
<td>10:30-12:00</td>
<td>Daytona Campus</td>
<td>Assessment of Classroom</td>
</tr>
<tr>
<td>4</td>
<td>1:00-2:30</td>
<td>Bldg. 150, Rm. 115</td>
<td>Role-Playing into the Classroom</td>
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<td>4</td>
<td>2:00-3:30</td>
<td>Bldg. 150, Rm. 115</td>
<td>Classroom Teaching at a Graduate Level</td>
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<td>4</td>
<td>3:30-5:00</td>
<td>Bldg. 150, Rm. 115</td>
<td>Classroom Mentoring and Tenure</td>
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<td>5</td>
<td>10:00-11:00</td>
<td>Bldg. 150, Rm. 115</td>
<td>Classroom Grading Systems: An Online Classroom</td>
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<td>5</td>
<td>11:30-1:00</td>
<td>Bldg. 150, Rm. 115</td>
<td>Classroom Teaching: Developing a Portfolio for Students with Disabilities</td>
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<td>Classroom Classroom Participation</td>
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For more information please go to www.fctl.ucf.edu/calendar
In the Center

101 Tips for Teaching Large Classes
How do we maintain our standards for excellent teaching and effective learning when teaching large or even very large classes? Come to this workshop to share your ideas and learn new perspectives.

February 13, 9:00-10:00

Accommodating Students with Disabilities
At the Daytona Beach campus, Bldg 150 (room 115), Diana Weidman from Campus Life will give an introduction to accommodating students with disabilities.
February 5, 11:30-1:00

Daytona Campus
Building 150, Room 115

Assessment of Student Learning: Formative to Summative Methods
Discuss options for assessing student performance throughout the learning process. Bring your syllabus and examples of assessment instruments you currently use.
February 10, 11:30-1:00

Daytona Campus
Building 150, Room 115

Choosing the Right Assessment Tool
What is the best way to evaluate your students' performance? We will explore many strategies that could be used for assignments and will determine their strengths and challenges.
February 16, 1:30-3:00
February 28, 10:00-11:30

Classroom Response Systems
Looking for new ways to engage your students? Increase student accountability in large classes? Innovate your delivery methods? Capture evidence of student learning? This session will offer you an overview of UCF's newly-standardized classroom response system, a demonstration, and information about ordering it.
February 12, 10:00-11:00
February 15, 2:00-3:00
February 20, 2:00-3:00
February 22, 10:00-11:00

Developing a Portfolio for Promotion and Tenure
This workshop will discuss, in a general way, the “do’s and don’ts” of promotion and tenure portfolios. We will discuss the “more work/less work” rule, as well as the value of finding a tenure mentor.

February 6, 3:30-5:00
February 14, 3:30-5:00

Handling Negative Student Feedback
How do we deal with students who are critical of our teaching, either in public or in private? We will model some scenarios, and provide suggestions and hints for turning confrontations into constructive experiences.
February 27, 2:00-3:00

Incorporating Storytelling and Role-Playing (SRP) into the Classroom
Today's students are quite different from those of previous generations—they crave interaction, not one-way communications. This workshop will provide an overview of how you can use SRP in your classes and will demonstrate several examples currently in use.
February 8, 1:00-2:30

The Faculty Center continues to support the Scholarship of Teaching and Learning at UCF with a third annual “Faculty Showcase” event, faculty panel, and faculty poster session on April 4, 2007. We invite UCF faculty to create posters about their SoTL projects that have been completed, are underway, or are merely planned. Posters that address creative teaching techniques are also welcome.

Finished PowerPoint slides for the posters should be submitted to Kevin Yee (kevinyeef@ mail.ucf.edu) by March 10th to be printed in time for the event. The Faculty Center will underwrite the entire cost of printing the posters, and have them mounted on trifold for the Showcase. Early submissions are encouraged.

Information, samples, and models of posters preferred to the correct size can be found at:<http://www.fctl.ucf.edu/sotl/posters.html>. The Faculty Center and OIR staff members are happy to consult with you about poster content and layout.

Please mark your calendars for April 4th, from 12:00-3:00 in the Key West and Pensacola Board rooms of the Student Union.

Please register online by April 1st for the hosted lunch: <http://www.fctl.ucf.edu>.
2006-2007 Excellence, UCF TIP, RIA, and SoTL Awards

The Office of the Provost has released the 2006-2007 procedures for the UCF Scholarship of Teaching and Learning (SoTL) Awards, Faculty Excellence Awards, Research Incentive Awards (RIA), and Teaching Excellence Program (UCF-TIP).

For academic year 2006-2007, UCF will sponsor 20 new SoTL awards, 40 new UCF-TIP awards, 20 new RIA awards, and multiple Excellence Awards in various fields.

Winners of the university Faculty Excellence Awards will each receive $2,000. Winners of the UCF-TIP, RIA, and SoTL Awards will receive a $5,000 increase to their base salary retroactive to August 8, 2006, the start of the 2006-2007 contract, per the UCF BOT/UFF 2004-2007 Collective Bargaining Agreement. The actual dollar amount awarded for the academic year 2006-2007 will reflect the employee’s FTE for the year.

Information about the eligibility and award criteria, required application materials, nomination process, evaluation process, and a timeline of important dates, all of which may be different for each award can be found on the Provost’s website at: <http://www.provost.ucf.edu/awards>.

In the Center

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February 8, 1:00-2:30

Intro to myUCF Grades: An Online Grade Reporting Tool

This pagelet in myUCF will automatically synchronize with your official class rosters and allow you to manually input grades, import from Microsoft Excel, or report grades uploaded directly from Test Scoring Services (without the intermediate step of burning results to a disc). Learn how to use this electronic grade posting tool and do away with posting grades outside classrooms and offices!

February 9, 10:30-12:00

IRB: When is IRB Review Required?

Many professors assign student research projects that involve “human subjects” as part of class activities, but are not aware of the often changing IRB guidelines. Come and learn whether you are in compliance or not when assigning student research projects and the significant consequences for not doing so.

February 14, 12:00-1:30

Teaching a Graduate Level

This workshop will help you prepare junior faculty to teach graduate level courses. Issues related to teaching graduate level courses will be covered. Differences between teaching undergraduate and graduate courses will be discussed.

February 16, 2:00-3:00
Rosen Campus, Room 221

Service-Learning Open Forum

This workshop will provide an opportunity for faculty to discuss issues of interest in the area of Service-Learning. Come discuss areas of concern, special problems, new insights, Service-Learning abroad, or any topics you would like to explore.

February 7, 1:00-2:30
February 21, 3:00-4:30

Student Learning Outcomes

Writing Student Learning Outcomes that are clear, concise, and yet also include everything needed for assessing student performance.

February 13, 1:30-3:00
February 26, 10:00-11:30

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The Faculty Center for Teaching and Learning at the University of Central Florida offers several opportunities for professional development this month.

### International/Interdisciplinary Track
- **Project proposals** should be sent directly to your area of interest. Criteria for submission can be found on the specific websites.

### Diversity Initiatives Track
- **Proposal submissions** can use SRP in your classes and will provide an overview of how you can incorporate them into your teaching and learning experience. This workshop is being offered in conjunction with the Faculty Center for Teaching and Learning's **Spotlight On: Service-Learning** event.

### Information Fluency Track
- **Fluency, diversity or other appropriation** can be found on these specific websites.

### Scholarship of Teaching and Learning (SoTL)
- **Assessment of Student Learning** (SoTL) is a key component of the Scholarship of Teaching and Learning. Faculty members who are transforming their courses or programs by emphasizing research, Service-Learning, and Undergraduate Pedagogy, International and Diversity Initiatives, Information Fluency, and/or disciplinary learning outcomes, undergraduate pedagogy, and teaching and learning are critical to the Scholarship of Teaching and Learning (SoTL) activities. The proposal deadline for papers and poster sessions has been extended to February 22: [http://www.fctl.ucf.edu/calendar](http://www.fctl.ucf.edu/calendar).

### Registration Information
- **Registration due date:** March 2, 2007.
- **Summer Conference:** April 30–May 3, 2007.
- **Conference on College Teaching and Learning:** April 2–5, 2007.
- **Conference on Scholarship of Teaching and Learning:** March 14–17, 2007.
- **18th International Conference on Distance Education and Training:** April 2–5, 2007.
- **Conference on International/Interdisciplinary Track:** March 14–17, 2007.
- **Conference on Diversity Initiatives Track:** March 14–17, 2007.
- **Conference on Information Fluency Track:** March 14–17, 2007.

### Important Issues in Classroom Teaching
- **Teaching at a Graduate Level:** The Faculty Center for Teaching and Learning offers a variety of initiatives, including **Introducing Service-Learning**, which is a key component of the Scholarship of Teaching and Learning (SoTL), and **Incorporating Flouency divetificiation in your teaching and learning experience.**

### Important Dates
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### Contact Information
- **Phone:** 407-823-3544 • **Fax:** 407-823-2355 • **E-mail:** fctl@mail.ucf.edu • **www.fctl.ucf.edu**

### Additional Resources
- **For more information please go to [www.fctl.ucf.edu/calendar](http://www.fctl.ucf.edu/calendar).**