Here’s what’s happening this month at the Karen L. Smith Faculty Center.

# Adjunct Retreat

Every semester, we offer a Saturday session targeted at current Adjunct Faculty members. We'll examine multiple aspects of the Adjunct experience, including "nuts and bolts" like finding rosters, posting grades, and using WebCT to house content online. We also dedicate a significant amount of time to pedagogical strategies. Topics include philosophy of teaching, developing a portfolio, learning theories and learner differences, disruptive conduct, cheating, course design, goals and objectives, syllabi and lesson plans, assessment techniques, and collaborative learning.

These retreats are open to all adjuncts and participants are paid $150 for attending.

### Communication in the Classroom and Effective Teaching

In this workshop you will learn techniques that enhance the motivation of students to learn from and to teach each other.

Monday, September 12, 2-3:30
Monday, September 19, 2-3:30

### Faculty Fellows

The Faculty Fellows are scholars at UCF chosen to represent their colleges for a two-year part-time commitment at the Faculty Center, helping to consult with faculty on teaching strategies, coordinate Faculty Center events, spread the word within their colleges, and disseminate their unique visions and experiences in teaching.

Faculty Fellows hold weekly office hours at the Faculty Center to meet with interested faculty from around the university.

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<tr>
<th>2005-2007 Fellows</th>
<th>College</th>
<th>Specialty</th>
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<tr>
<td>Robin DiPietro</td>
<td>Rosen</td>
<td>WebCT and Assessment</td>
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<td>Naim Kapucu</td>
<td>COHPA</td>
<td>Service Learning</td>
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<tr>
<td>Larry Holt</td>
<td>COE</td>
<td>Teaching Strategies</td>
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<td>Lucy Morse</td>
<td>CECS</td>
<td>Distance Learning; Technology</td>
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<td>Belinda Boyd</td>
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This Fall’s Adjunct Faculty Retreat is on Saturday, September 17.

The event runs from 9:00-4:00, and online registration is required: [http://www.fctl.ucf.edu/events/adjuncts/index.htm](http://www.fctl.ucf.edu/events/adjuncts/index.htm). We hope you can join us!

### September 2005 Calendar

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The Faculty Center and the Office of Research and Commercialization will offer two opportunities in the fall semester 2005 for faculty to develop research and grant proposals. The first (see Research Workshops below) is open to all faculty. The second (see Research Program Development Series below) is a Request For Proposals (RFP) event.

**Research Workshops**
Each workshop will focus on: 1. developing a research project in a discipline and/or in the Scholarship of Teaching and Learning, and 2) finding appropriate funding agencies. Separate sessions will be held in the Faculty Multimedia Center, Classroom Building room 202.

1. Social Sciences 1:00 – 3:30 p.m., October 10th, 2005
2. Arts and Humanities 1:00 – 3:30 p.m., October 11th, 2005
3. Science and Pharmacy 1:00 – 3:30 p.m., October 12th, 2005

For additional information and to register, please contact the Faculty Center by phone: 407-823-3544 or by email: fctl@mail.ucf.edu.

**Research Program Development Series (RFP)**
Four two-hour sessions will support faculty who wish to prepare a research project and write a fundable research proposal.

A proposal must be submitted to the Research Program Committee via email to pvaidyan@mail.ucf.edu by October 24th, 2005. The proposal must contain:

1. Title of the research project, Principal Investigator (PI) and Co-PIs (if needed)
2. An outline of the research to be performed
3. The needs of the participant(s) to be successful in their research project
4. Proposal preparation assistance needs
5. The agencies that might be appropriate venues for external funding

Participants will be selected and contacted by October 28, 2005 and will attend four two-hour sessions in which they will work with research designers and grant proposal writers to develop their research projects. Sessions will be held on November 2, 9, 16 and 23, 2005. Participants must submit a five-page project proposal which can be developed into a full proposal with support from the Office of Research and Commercialization and the Faculty Center for Teaching and Learning. A $500.00 stipend will be awarded to each participant upon receipt of the proposal by the Office of Research and Commercialization by the January 2006 deadline.

**Research Development Series Revised Dates**

**SOTL Workshop Series**

Last year’s successful “Year of the Scholarship of Teaching and Learning” culminated with a Faculty Showcase poster session and keynote address by SoTL expert Dr. Charles Glassick. Both events were well-attended and indicated strong interest at UCF for SoTL research.

We’ve placed a video of Dr. Glassick’s speech at UCF on our website: <http://www.fctl.ucf.edu/publications/videos/index.html>. Additionally, his “Six Standards of Scholarly Work” can be viewed online: <http://www.fctl.ucf.edu/soft/files/standards.pdf>

Now that our official “Year of SoTL” has ended, the time is right to engage in SoTL research and begin new SoTL projects. This fall, we will offer an ongoing series of workshops and roundtables in SoTL as part of our regular monthly workshop series at the Faculty Center. We will highlight SoTL projects, appropriate research methods, SoTL definitions, available channels for dissemination, and other topics of interest. Feel free to join us for one or all of these sessions! The workshop series is entitled “Your SoTL Project From Start to Finish.”

1. Defining SoTL
2. Research Designs (Overview)
3. Research Designs (Assessment)
4. Analysis and Conclusions
5. Dissemination and Publication

As this is meant as a long-term series, we won’t try to offer everything at once. This month, we will offer workshops and roundtables on defining SoTL and choosing a SoTL project for yourself.

**New in the Faculty Center Library**

Here are some new titles we added to our Faculty Center library over the summer. All faculty are welcome not only to browse the stacks, but also to check out books of interest to them.

- **147 Practical Tips for Teaching Diversity**
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- **Authentic Leadership**
- **Change Forces**
- **Digital Game-Based Learning**
- **Experimental and Quasi Experimental Designs for Research**
- **Practical Research**
- **Research Methods for Political Science**
- **The Elements of Social Scientific Thinking**
- **The Essentials of Political Analysis**
- **The Top Ten Mistakes Leaders Make**

**In the Center**

101 Tips for Teaching Large Classes
Class sizes keep increasing, so how do we offer a new workload and at the same time maintain our standards for excellent teaching and effective learning? Come to this workshop to share your ideas and learn new perspectives.

Friday, Sept. 30, 8:30-10

Building a Grade Book using MS Excel
Together we will walk through a grade book template and customize it to your syllabus. Please bring your syllabus with a breakdown of your scoring policy. Important: participants should register ahead of time by emailing Eric Main (emain@mail.ucf.edu)

Tuesday, Sept. 6, 10:30-12

Classroom Response Systems
Looking for ways to engage your students? Increase student accountability in large classes? Inova
t your delivery methods? This session will offer you an overview of various classroom response sys
t and a demonstration.

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Developing a Portfolio for Proposal and Tenure
This workshop will discuss, in a general way, the “do’s and don’ts” of promotion and tenure portfolios.

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**Student Learning Outcomes for Academic Learning Compacts**
Participants will learn how to develop good student learning outcomes at the program level. Strategies for measuring these outcomes will be offered. This session will include matching targeted outcomes to discipline specific certification needs.

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Educators who speak English as a second language face unique linguistic and cultural challenges. We will discuss strategies to ease the transition to a new language and a new culture.

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Friday, Sept. 2, 9:10-30
Monday, Sept. 26, 3:430

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