The Faculty Center for Teaching & Learning provides resources and services to assist faculty in developing and promoting teaching excellence at the University of Central Florida (UCF). The Center is dedicated to supporting all aspects of teaching and learning, including: classroom teaching, curriculum transformation, teaching and learning, and professional development. Our goal is to support your professional growth and development as an educator at UCF.

To learn more about our services, please visit our website at http://www.fctl.ucf.edu. You can also contact us at 407-823-3544, fax 407-823-2355, or e-mail fctl@mail.ucf.edu.

Make plans to join us this month at the Karen L. Smith Faculty Center.

Here’s what’s happening this month at the Karen L. Smith Faculty Center.

The Faculty Center for Teaching & Learning would like to welcome you to the 2005-2006 academic year. The Faculty Center was created by faculty, the Faculty Senate, and the UCF administration, to support your professional endeavors and the UCF administration. The goals of the Faculty Center are to support: 1) Excellence in teaching and learning; 2) Success in teaching and learning; 3) Professional fulfillment; 4) Fulfillment of research and creative endeavors.

The Center is staffed by faculty and staff and has many years of experience in teaching, research, and pedagogy. Our team comes from backgrounds in mathematics and education and science, humanities, languages, engineering, and social sciences. The faculty and staff support all aspects of teaching and learning at UCF, and we are here to help you.

We look forward to working with you and meeting you at the many events Faculty Center and campus-wide events throughout the year. We are here to answer your questions. Please think of the Faculty Center as your first stop. If we don’t immediately know the answer to your question, we will refer you to the appropriate person or place.

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Welcome!
Adjunct Faculty Retreats

Once or twice per semester, usually near the beginning, we offer a Saturday session targeted at current Adjunct Faculty members. Over several hours, we examine multiple aspects of the adjunct experience, including “nuts and bolts” like finding rosters, posting grades, and using WeBCT to house content online. We also dedicate a significant amount of time to pedagogical strategies. Topics include:

- philosophy of teaching
- developing a teaching portfolio
- learning theories
- learner differences
- disruptive conduct
- classroom management
- academic dishonesty
- legal and illegal posting of grades
- course design
- goals and objectives
- syllabi and lesson plans
- assessment techniques
- collaborative learning

These retreats are free and open to all adjuncts. In fact, qualified adjuncts will receive a $50 stipend for attending. This fall, we are offering two Adjunct Faculty Retreats: Saturday August 29 and Saturday September 17. Both events run from 9:00-4:00 and are held at the Faculty Center (CL1-207).

Because attendance is limited to forty participants, please register online early:

http://www.fctl.ucf.edu/events/adjuncts

GTA Certificate Course Fall 2005

Our GTA Teaching Certificate program will be returning in the Fall semester, on Fridays from 1:30-4:30. This non-credit course carries a stipend of $500 to those who complete course requirements, but enrollment is limited to twenty participants.

For more information, please see:
http://www.fctl.ucf.edu/events/GTApromgs/ltacert

New Faculty Orientation

All faculty are welcome to join the conference-style sessions at the New Faculty Orientation. The following sessions will be held on Tuesday-Wednesday, August 16-17, in the Classroom I building:

- Faculty Success: UCF Resources
- Effective Grading Strategies
- Cheating, Plagiarism and Disruptive Conduct
- Assessment for Optimal Learning
- Multimedia Services for Faculty
- So What’s so Confusing about Chaos?
- Building Community Via the Web
- Look Who’s Coming to Your Class
- International Students at UCF: Enriching Educational Experience with Global Diversity
- Protecting Human Subjects in Research: IRB submission at UCF
- Teaching Creatively: Ideas in Action
- Opportunities for Engaging Our Undergraduate Students
- Access for Students with Disabilities: A Guide for Faculty
- Overview of Academic Computing Support
- Info Savvy
- Teaching as a Non-Native Speaker
- Multimedia Services for Faculty
- How to Get High Ratings: An Examination of Student Evaluations of Instruction
- Designing Effective Writing Assignments
- Testing to Evaluate Learning
- Developing an Effective Syllabus
- Test Scoring

For more information, workshop times, and meeting locations, please see our website:
http://www.fctl.ucf.edu/events/new_fac_orient/2005

In the Center

101 Tips for Teaching Large Classes

Class sizes keep increasing, so how do we manage the new workload and at the same time maintain our standards for excellent teaching and effective learning? Come to this workshop to share your ideas and learn new perspectives.

Wednesday, August 3, 9-10:30
Monday, August 29, 9-10:30

Assessing Student Performance and Teaching Strategies

From goals and objective to assessment and improvement, this discussion will focus on an integrated assessment system that addresses individual student performance and teaching effectiveness. (An introduction to rubrics is included.)

Tuesday, August 2, 10:30-12

Assessment Strategies that Work

A toolbox of assessment techniques will be opened and participants will discuss alignment of course goals and objectives with different types of assessment.

Monday, August 22, 1:30-3

Designing an Effective Syllabus

We will examine several UCF syllabi according to the rhetorical choices made by their creators toward developing a syllabus that accurately reflects your teaching philosophy and that effectively communicates your expectations to students.

Wednesday, August 10, 10:30-12
Thursday, August 11, 9-10:30

Developing a Faculty Portfolio

One of the hardest things to do is to document teaching proficiency. This portfolio workshop will help faculty develop an outline for their portfolio and define the content and layout.

Friday, August 12, 10:30-12

Interactive Teaching Strategies

Participants will experience creative classroom techniques that might be used in any size class. By being actively involved, faculty will be able to determine the value of the methods from the student and faculty perspective.

Thursday, August 25, 3-4:30

“Just in Time” Course Design

This interactive workshop will review the structure of course design and give examples of different kinds of course syllabi. We will re-visit and clarify our teaching goals, delivery methods, and assessments toward a more effective syllabus.

Monday, August 8, 3-4:30
Thursday, August 18, 1:30-3
Friday, September 19, 10:30-12

Learning Styles

Learn techniques to help reach all of your students. Opportunities for expanding teaching methods to facilitate learning for all students will be reviewed.

Tuesday, August 23, 3-3:30
Friday, August 26, 10:30-12

UCF Certificate Course starting in August

We have a new offering for International Teaching Assistants (ITAs) working at UCF—a noncredit Certificate course. Participants will receive training and instruction in presentation skills, language immersion, and cultural awareness during weekly two-hour meetings.

Priority will be given to ITAs who are currently teaching. Classes will be held on Tuesday afternoons, from 3:00-5:00 on August 23 – November 22.

Details and online registration can be found at: http://www.fctl.ucf.edu/events/GTApromgs/ltacert

Mentoring and Being Mentored

In this session we will discuss the ways in which faculty and administration can mentor each other and how best to find effective mentors in and outside of your department.

Tuesday, August 9, 1:30-3
Tuesday, August 30, 1:30-3

New Faculty Orientation

We are delighted to welcome you to the University of Central Florida.

Monday, August 15, 8-12
Tuesday, August 16, 8-3
Wednesday, August 17, 8-12

Problems Only a Group Can Solve

Participants will learn attributes of complex problems that require teamwork and will design several for their own classroom use.

Wednesday, August 24, 2-3:30

Rubrics = Expectations and Evaluation

Rubrics are useful for multiple purposes in the learning process including the establishment of criteria and expected levels of performance. They provide us with inter-rater reliability when the same assignment is used by multiple instructors.

Wednesday, August 24, 10:30-12
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For more information, please see:

<http://www.fctl.ucf.edu/events/GTAProgams/itaCert>

### Revised Dates for Research Course Innovation Project

Please note that the Research Course Innovation Program (CIP) for Fall 2005 has new dates, with initial exploratory meetings open to everyone now scheduled for October 10-12, from 1:30-3:30.

For more information, see:

<http://www.fctl.ucf.edu/events/courseinnovation>
The Faculty Center for Teaching and Learning at the University of Central Florida (UCF) offers a variety of services to support faculty in their teaching and learning endeavors. These services are designed to enhance the quality of teaching and learning at UCF, and to support faculty in their professional development. The faculty and staff of the Faculty Center are dedicated to providing resources and services to support excellence in teaching and learning at UCF.

Our Services at the Faculty Center include:

- **Assists faculty in developing multimedia portfolios on teaching, curriculum transformation, and professional development.**
- **Hosts summer and winter conferences to encourage faculty learning.**
- **Mentors faculty in teaching and research-related endeavors.**
- **Trains graduate teaching assistants in teaching-related issues.**
- **Offers weekend retreats for adjunct faculty.**
- **Conducts a New Faculty orientation each fall.**
- **Videotapes faculty while teaching in the classroom (on request).**
- **Provides a place to share with other faculty in a quiet and confidential environment.**
- **Publishes the Faculty Focus, a journal which highlights faculty excellence in teaching and learning.**
- **Documents faculty scholarship and pedagogy for dissemination in the local and global community building.**
- **Fulfills research and creative endeavors of faculty.**
- **Supports your professional endeavors with a wealth of information on teaching, learning, and research.**

The Faculty Center is located in the Classroom 1 Building, room 207, and can be contacted at 407-823-3544. For more information, please visit the Faculty Center website at http://www.fctl.ucf.edu.

Come see what’s happening this month at the Faculty Center and campus wide throughout the year.

We look forward to working with you and meeting you at the many events Faculty Center and campus wide. You can find us in the Classroom 1 Building, room 207, and can contact us by phone at 407-823-3544, e-mail at fctl@mail.ucf.edu or phone us at 407-823-2355. It often seems hard to find time to get answers to your teaching and learning questions. Please think of the Faculty Center as your first stop. If we don’t immediately know the answer, we will refer you to the appropriate person or place. The Faculty Center has many years of experience in the mathematics and education fields and is a forum for sharing ideas on teaching and learning. Just some of the services that we provide resources and services to support your professional endeavors with a wealth of information on teaching, learning, and research.

Welcome!