Monday, August 18, 2008

*All Monday sessions will be held in the Student Union with the exception of college meetings at 2:15 PM.

7:30–8:00 Registration and Continental Breakfast
AM ► Student Union, Pegasus Grand Ballroom section DEF and Lobby

Sponsored by the UCF Credit Union

8:00–8:45 Welcome
► Pegasus Grand Ballroom section DEF
Provost Terry Hickey; Jace Hargis, Faculty Center Director; and Manoj Chopra, Faculty Senate Chair

Welcome to new faculty and introduction of university officials.

8:45–9:00 Break
► Pegasus Ballroom sections DEF
Visit with Provost Hickey and other officials.

9:00–10:15 A. The Path to Tenure (repeated at 10:30)
► Pegasus Grand Ballroom section AB
Provost Terry Hickey; John Schell, Vice Provost; Lin Huff-Corzine, Asst. V.P. Faculty Relations

Overview of the tenure and promotion process at UCF, including timelines and the university-level guidelines.

B. Research Funding and the Office of Research and Commercialization (ORC) (repeated at 10:30)
► Pegasus Grand Ballroom GH
M.J. Soileau, Tom O’Neal and Vaidy Vaidyanathan, ORC

Overview of services of the ORC and discussion of the funding opportunities database, proposal submission process, post-award management, intellectual property and commercialization, and human subjects research.

C. Developing Connections in Large Classes Using Juggling and “Other Stuff”
► Key West 218
Jay Brophy, Psychology Department

Getting connected and staying connected during the semester will be a central theme of the session. Two illustrations will be described: juggling and the use of simulations. Getting to know your students will help you! Student-student and faculty-student connections will be described. Active learning methods will allow faculty to improve the outcomes and enjoyment of the course. Juggling is one illustration of a successful method faculty can use to build their own active learning environment. Simulations, group projects, and community action projects are others that faculty may use. During the session participants will actually learn to juggle and will leave with their own set of juggling balls.

10:15–10:30 Break
► Pegasus Grand Ballroom Hallway between sections DEF and GH
Visit with Provost Hickey and other faculty members.
Monday continued

10:30–11:45  A. The Path to Tenure
► Pegasus Grand Ballroom section AB
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C. The Library and Faculty: What You Need to Know
► Key West 218
Jason Martin, UCF Libraries

Discover what the library can do for you as a researcher, author, tenure-seeker, and teacher. You will learn how to access full-text journals as well as specialized databases in your field. We will introduce you to new tools that can help you as you publish and go up for promotion, and cover library services aimed at improving your students’ research skills.

12:00–1:00  Lunch with the Provost and Deans
PM  ► Student Union, Pegasus Grand Ballroom section DEF
Sponsored in part by Addison Wesley, Allyn & Bacon/Longman, Prentice Hall Publishing, and eInstruction

Remarks by Patricia Bishop, Vice Provost and Dean of Graduate Studies, and Alison Morrison-Shetlar, Dean of Undergraduate Studies.

1:00–2:00  One Stop Shop
► Cape Florida Ballroom 316

Meet representatives of the various UCF service and business organizations located on campus and find out how to access their services.

2:15–5:00  Meet with Deans: Presentations and Discussions of College Requirements and Support Systems

► Arts and Humanities - Pegasus section AB
► Business Administration - BA1, Room 230
► Education - Teaching Academy, Room 130
► Engineering and Computer Science - ENGR II, Room 202
► Health and Public Affairs - HPA1, Room 335
► Medicine - University Towers, Room 321
► Sciences - CSB, Room 221
Tuesday, August 19, 2008

*All Tuesday sessions will be held in the Classroom I Building except for breakfast and lunch.

7:15–8:15 UFF-UCF (Faculty Union) Breakfast
AM ► Student Union, Cape Florida section AB

8:30–10:00 Faculty Success
► CL1-104
Orientation Services, Academic Advising, Student Academic Resource Center, Honors College, International/Interdisciplinary Studies, Student Disabilities, Writing Center, Office of Instructional Resources, Library, Counseling Center, UCF Police, myUCF Grades, Classroom Response Systems, Classroom Security

Overview of a variety of UCF resources available to faculty.

10:00–10:15 Refreshment Break
► Outside of CL1-104
Refreshments provided by the UCF Bookstore.

10:15–11:10 A. Resources You Need from myUCF (repeated on Wednesday at 10:15)
► CL1-101
Mark Gumble and Lee Anne Kirkpatrick, Academic Advising Council

Find out how to get the latest information about class rosters, student information, and electronic advising resources. This will be an interactive session using the computer and your Personal Identification (PID), Network Identification (NID) and passwords.

B. myUCF Grades and Online Grade Submission (repeated on Wednesday at 10:15)
► CL1-120
Dennis Dulniak, University Registrar; Kevin Yee, Faculty Center; Lisa Wayte, Test Scoring Services

Learn how to submit grades electronically at the end of the term, and also be introduced to myUCF Grades, an optional program to post grades to students electronically and securely using the myUCF portal. Scantron results from Test Scoring will be automatically uploaded to your courses in myUCF Grades.

11:15–12:00 A. Channeling and Assessing Chaos (or not)
► CL1-218
Ali Korosy, Modern Languages and Literatures Department

How do you, as a good instructor, allow your students to find their process, to use and own the information you are offering long after they have left your class? Come experience and design unique techniques to allow students to collaborate and think actively using Chaos Theory as a launching pad. Do not draw the diagram, let students form it. Then, help discuss and design strategies for evaluating and valuing this collaboration, reflection and application of knowledge.
Tuesday continued

11:15–12:00 B. Cheating, Plagiarism and Disruptive Conduct

► CL1-220
Patricia MacKown, Office of Student Rights and Responsibilities, and Nancy Stanlick, Philosophy Department

A session with the Office of Student Rights and Responsibilities providing information on how we can support faculty in the student grade appeals process, student discipline procedure, and with classroom behavior problems. Also included is a presentation on turnitin.com which is a web-based service offered to all professors to check for plagiarism. Handouts with suggested syllabus wording and information on academic honesty and the UCF Creed will also be provided.

C. Teaching Creatively: Ideas in Action

► CL1-307
Alison Morrison-Shetlar, Dean of Undergraduate Studies

Would you like to have your students participate more in their learning? How do you deal with larger classes than you are used to and still have student interaction? This workshop will help you adapt effective teaching strategies to suit your teaching style. Participants will be involved in the demonstration and discussion of interactive teaching methods, in assessment and grading methods, and in the effective use of technology to improve student learning.

12:15–1:15 Lunch with the Chairs

PM ► Student Union, Cape Florida Ballroom 316
Sponsored in part by MetLife Financial Services

Student Panel: What is it like to be a student at UCF?

1:30–2:15 A. Online Course Tools

► CL1-205
Nancy Swenson and Kathleen Bastedo, Course Development and Web Services (CDWS)

This session will provide an overview of online teaching at UCF, including Webcourses@UCF, our WebCT-branded course management software used for online courses, and training necessary to obtain a course. Also, discover other online tools such as eCommunity and how to download photos of your students.

B. Technology at UCF

► CL1-219
Joel Hartman, Vice Provost for Information Technologies and Resources and Kevin Yee, Faculty Center

This overview of technology at UCF explains the many software applications and resources around campus that can make teaching easier and more effective. We will also discuss newer technologies (such as wikis and blogs) in the classroom.
Tuesday continued

1:30–2:15  C. Look Who’s Coming to Your Class
► **CL1-220**
Ron Atwell and Bernadette Jungblut, Assessment and Planning

They are not your average students! This interactive presentation will acquaint you with your new UCF students. After an overview of First Time in College (FTIC) and transfer student academic achievement, we will highlight some fascinating statistics from the Cooperative Institutional Research Program (CIRP)—an Attitudinal Survey for Incoming Freshmen and Transfer Students. Once you know who is coming and why, let us tell you about the many Student Development and Enrollment Services (SDES) resources that can support you in facilitating students’ successful experience at UCF.

2:15–2:30  Break
► **CL1-207 Faculty Center**
Refreshments provided by the Faculty Center.

► **CL1-205**
Ana Leon, Institutional Review Board and IRB Staff, Office of Research and Commercialization

An overview of the IRB process at UCF from Collaborative IRB Training Initiatives (CITI) training, through submission, to approval.

B. Opportunities for Engaging Our Undergraduate Students
► **CL1-220**
Alison Morrison-Shetlar, Dean of Undergraduate Studies

New trends for the Office of Undergraduate Studies and ideas on how to better engage our student body through Service Learning, Undergraduate Research, the Unifying Theme for General Education, and more will be discussed.

C. Developing an Effective Syllabus
► **CL1-307**
Eric Main, Faculty Center

Learn some best practices as well as UCF’s requirements for syllabus design. Examples and templates will be provided.

3:15–3:30  Break
► **CL1-207 Faculty Center**
Refreshments provided by the Faculty Center.
Tuesday continued

3:30–4:15  A. Overview of Academic Computing Support
  ► CL1-219
  Yasmin Brady, Computer Services

  This session will highlight the computing resources available to students on the main UCF campus including computer accounts, computer labs, the computer store, and much more.

B. Enhancing Your Course Through Internationalization
  ► CL1-218
  Consuelo Stebbins and Angel Cardec, UCF Internationalization

  A discussion of UCF resources, initiatives, and strategies intended to facilitate adding an international dimension to your courses. It will include the use of partnerships, technologies, access to international scholars, and possible interdisciplinary collaborations.

C. From Formative to Summative Assessments and Back Again
  ► CL1-307
  Tace Crouse, Faculty Center for Teaching and Learning

  An overview of effective classroom and program assessment strategies that are focused on continuous improvement of student learning, your teaching, and the course and program content.
Wednesday, August 20, 2008

*All Wednesday sessions will be held in the Classroom I Building.

8:00–8:30 Coffee and Conversation
AM  ► Outside of CL1-104

Refreshments provided by the UCF Bookstore.

8:30–10:00 Faculty Success
 ► CL1-104

Undergraduate Studies, Operational Excellence and Assessment Support (OEAS), Test Scoring Services, LEAD Scholars, Student Development and Enrollment Services, Liberal/Interdisciplinary Studies, Course Development and Web Services, Wellness Center, Diversity Initiatives, Bookstore, Experiential Learning, Multicultural Academic and Support Services, Faculty Relations, Faculty Center for Teaching and Learning

Overview of a variety of UCF resources available to faculty.

10:00–10:15 Break
 ► Outside of CL1-104

Refreshments provided by the Faculty Center.

10:15–11:10 A. Resources You Need from myUCF
 ► CL1-101

Mark Gumble and Lee Anne Kirkpatrick, Academic Advising Council

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B. myUCF Grades
 ► CL1-120

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Learn how to submit grades electronically at the end of the term, and also be introduced to myUCF Grades, an optional program to post grades to students electronically and securely using the myUCF portal. Scantron results from Test Scoring will be automatically uploaded to your courses in myUCF Grades.

11:15–12:00 A. Multimedia Services for Faculty
 ► CL1-202

Ruth Marshall, Ron Slaughter, David Retherford, and Jon Findell, Office of Instructional Resources (OIR)

Overview of services of the different offices within OIR; i.e., training for multimedia classrooms, multimedia production services, and Interactive TV (ITV) classroom support and training.
Wednesday continued

11:15–12:00  B. Teaching Outside the Box
► CL1-205
Denver Severt, Hospitality Operations Department

We will explore your classes, get new ideas, and create new activities to bring a breath of fresh air to your classroom delivery in order to enhance learning.

C. Designing Effective Writing Assignments
► CL1-218
Russell Carpenter, University Writing Center

In this session, we will discuss the basics of designing effective writing assignments in various types of classes. There will be time to apply this information to your own assignments.

12:00 PM  Lunch on Your Own

3:00–4:30  Welcome Back Reception—Hosted by President Hitt
► Student Union, Pegasus Grand Ballroom

All new and returning faculty, administrators, and professional personnel are invited to a “welcome back” reception. As we begin this new academic year, we hope to take this opportunity to renew old friendships and greet the new members of our Faculty and Administration & Professional (A&P) staff.
Your Academic New Faculty Orientation is hosted by

Faculty Center for Teaching and Learning
UCF Bookstore
MetLife
UCF Credit Union
Addison Wesley
Allyn & Bacon/Longman
Prentice Hall Publishing
eInstruction